## Offline registration form

This form should **only** be used by UN Volunteer candidates who cannot register in Unified Volunteering Platform (UVP) directly and require registration information to be uploaded by UNV or other authorised personnel. The upload method depends on candidate and project circumstances. UNV can advise on the best approach.

**Candidate details needed to create an account**

|  |  |
| --- | --- |
|  First name\*  |  |
|  Family name\*  |  |
|  Gender\*  |  [ ]  Female [ ]  Male [ ]  Other |
|  Email address\* |  |
|  Date of birth\* |  |
| Password\* |  |

**Profile information needed to apply for an assignment**

|  |  |
| --- | --- |
|  How did you hear about UNV?\* |  [ ]  Word of mouth [ ]  Internet search [ ]  Job/career fair or other event [ ]  Social media [ ]  Other  |
|  Which is your preferred language for correspondence with UNV? |  [ ]  English [ ]  French [ ]  Spanish |
|  Nationality at birth\* |  |
| Current nationality\* |  |
|  I am interested in serving as…\* | [ ]  Both onsite and online assignment[ ]  Online assignment[ ]  Onsite assignment |
| [ ] hone number\* |  |
| Current address (Address, city, country/territory) |  |
| Academic qualifications (add additional rows as needed) | Degree level:Diploma/degree name:Date started:Date completed:Main field of study:University/institution:Supporting document required for upload.  |
| Languages (at least one mother tongue is required). Add as many as needed.  | Language name:Proficiency (basic, fair, working knowledge, fluent, mother tongue):Language name:Proficiency: |
| Professional experience (add additional rows as needed) | Date started:Date ended: Position title: Employer:Description of major activities: |

**Notes on creating a profile for a candidate without internet connectivity**

If creating **in UVP directly** on behalf of a candidate:

* The person entering the information needs to have access to the email account to click on a link to confirm sign up. If the candidate does not have an email account, you may like to create one on their behalf using a free, online service and supply them with the account details.
* The candidate must provide written consent for the UNV personnel or community coordinator to act on their behalf.
* To create the account of the applicant, go to Go to h[ttps://app.unv.org/](https://app.unv.org/)